

# EMC SAP Vendor Invoice Processing Solution

## Reduce paper, improve efficiency, and lower costs

### The Big Picture

- Reduces invoice processing costs through document capture, automated document recognition, and reduced physical document handling
- Increases productivity through reduction of manual handling and rework, and through improved data quality
- Provides easy deployment and expansion, enabling organizations to leverage existing SAP modules with minimal configuration
- Utilizes familiar SAP interfaces and tools and requires little training

Enterprises have invested heavily in ERP systems such as SAP® to improve business processes like accounts payable. But SAP Accounts Payable processes are dependent on paper, which is costly to manage, prone to error, and hampers productivity. Much of the content necessary to the accounts payable process lives outside of SAP. This content, including invoices, must be reconciled with SAP-generated content such as existing purchase orders. This reconciliation process is usually manual, including getting paper to the accounts payable department and manually keying in information to balance accounts and make payments.

The result of all the paper handling and manual effort? Loss of productivity, errors, and lost opportunities for better credit terms and vendor or supplier discounts.

### Improved SAP vendor invoice processing

The EMC® SAP Vendor Invoice Processing solution leverages industry-leading document capture, archiving, and content management. Capable of capturing paper invoices of any type, regardless of layout or format, the solution enables valuable data to be incorporated and reconciled with existing and matching SAP content such as purchase orders. This capability eliminates the time-consuming and error-prone method of manual data entry.

Designed to serve as an adjunct to SAP Accounts Payable environments, the EMC SAP Vendor Invoice Processing solution utilizes familiar SAP interfaces and tools, making it intuitive and easy to use. The solution doesn't require significant training and won't disrupt current business processes. EMC SAP Vendor Invoice Processing is perfect for enterprises looking to get started in basic content management within SAP.

### Easy to deploy and expand

EMC SAP Vendor Invoice Processing is easy to deploy and can be easily expanded and/or applied to related business processes such as procure to pay, order to case, asset/expense management, and dynamic discount management. It can also be utilized in environments in which paper-based documents, often external to SAP, must be incorporated, reconciled, and integrated with other content types to compliment SAP.

EMC SAP Vendor Invoice Processing is a targeted business solution and is designed to enable enterprises to start small, realize immediate benefits, and then expand when ready to other EMC offerings such as full-blown SAP Accounts Payable Business Process Management.

## Solution benefits

- Reduce processing costs
  - Capture invoices from location to reduce physical document handling
  - Prevent and eliminate mistakes by using automated document recognition
- Increase productivity
  - Eliminate phone calls for requests for purchase orders and callbacks to vendors
  - Minimize rework and duplicate processing by improving data quality
  - Reduce manual keying of information
- Rapid payback
  - Improve payment terms with vendors
  - Leverage existing SAP modules with minimal configuration

## About EMC

EMC Corporation (NYSE: EMC) is the world's leading developer and provider of information infrastructure technology and solutions that enable organizations of all sizes to transform the way they compete and create value from their information. Information about EMC's products and services can be found at [www.EMC.com](http://www.EMC.com).



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### Take the next step

To learn more about the EMC SAP Vendor Invoice Processing solution, visit [www.EMC.com](http://www.EMC.com) or call **800.607.9546** (outside the U.S.: +1.925.600.5802).