

# EMC Documentum WorkflowXtender

## Business process management for EMC Documentum ApplicationXtender

### The Big Picture

- Model processes that realistically represent how people work together
- Design, analyse, and develop automated business processes using a GUI-based process builder
- Quickly identify bottlenecks and assign resources and work as needed
- View current, pending, and completed work as well as work history from Windows or Web clients
- Use Windows or Web clients to access workflow services that streamline business transactions, process flow, and operational activities throughout the organisation

Business processes are becoming more complex and important in today's global economy. There are more people involved in each process, and they may be distributed widely throughout the organisation and around the world. At the same time, customers, vendors, and partners are demanding greater responsiveness and efficiency. To increase business value for these constituencies, enterprises are looking for ways to streamline their business processes, eliminate delays and bottlenecks, and maximise productivity.

### Enhancing business efficiency

EMC Documentum® WorkflowXtender provides automated workflow management for documents and processes employed by individuals using Documentum ApplicationXtender. Through support for a collaborative work environment, WorkflowXtender improves throughput and productivity, thus enhancing business efficiency. It permits users to view and manage their tasks from within ApplicationXtender Windows or Web clients.

### Powerful administration

WorkflowXtender provides a customisable reporting system for managing and monitoring process performance. With WorkflowXtender, you can:

- Monitor, administer, control, and track performance metrics for all process management applications
- Quickly identify bottlenecks and assign resources and work as needed
- Leverage work reassignment and automated reminders to increase the efficiency of your business processes should business needs change
- View the status of user inboxes and reprioritise existing work

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## Easy and flexible process development

WorkflowXtender integrates easily with other applications and enables you to provide additional functionality through automation agents. Use WorkflowXtender to:

- Rapidly design, analyse, and develop automated business processes using a GUI-based process builder
- Automate even the most complex processes
- Support sequential, parallel, conditional, rendezvous, and rule-based routing, as well as built-in process negotiation and exception handling
- Trigger workflow processes automatically based on actions taken within ApplicationXtender Windows or Web clients

## Collaborative work management

WorkflowXtender enables users to negotiate conditions of satisfaction during a workflow to realistically represent how they collaborate on a given task. WorkflowXtender provides:

- Reminders, past-due, and escalation alerts to increase productivity with enhanced process management
- Views of current, pending, and completed work as well as work history
- Automatic opening functionality for task-related documents
- Access to e-mail for notification and communication

## Gain control over business processes

WorkflowXtender is an integral part of the EMC Documentum ApplicationXtender family of information management solutions. It helps organisations improve the efficiency and productivity of information-centric business processes by automating the flow of information through the organisation. With its unique, collaborative model for workflow, combined with the power of ApplicationXtender integrated imaging and document management software, WorkflowXtender can significantly increase your organisation's overall efficiency.



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